

This is a very basic example of an infant getting extra formula from the shelf.

We have an infant who gets other foods and all the formula they are getting is extra from the shelf – contract formula. No formula will be given on an actual check to take to the grocery store.

Add the formula to the participant food prescription along with the other foods they will be getting.

☒ Contract

- 1 - 1 QT/32 OZ ENFAMIL GENTLEASE RTU
- 1 - 1 QT/32 OZ ENFAMIL PREMIUM INFANT RTU
- 1 - 1 QT/32 OZ ENFAMIL PROSOBEE RTU
- 1 - 12.4 OZ OR 12 OZ ENFAMIL GENTLEASE PwD
- 1 - 12.5 OZ ENFAMIL PREMIUM INFANT PwD**
- 1 - 12.9 OZ ENFAMIL PROSOBEE PwD
- 1 - 13 OZ ENFAMIL PROSOBEE CONC
- 1 - 13 OZ ENFAMIL PREMIUM INFANT CONC

Add Food Prescription


Effective Date of Food Prescription: 6/11/2013


Quantity	UOM	Item
24	BOX	OUNCES INFANT CEREAL- APPROVED BRANDS
32	JAR	4 OZ INFANT FRUITS/VEGGIES APPROVED TYPES (1 TWIN PACK IS 2)
7	CAN	12.5 OZ ENFAMIL PREMIUM INFANT PwD


Milk Products [quarts]


Maximum	0
Allocated	0
Remaining	0

Click on the issue benefits icon. Notice the formula is labeled with an icon that looks like a truck and a checkbox. This direct ship checkbox always defaults as unchecked. Since you are giving the formula off the shelf and no actual check needs to be printed, check the checkbox as direct ship.

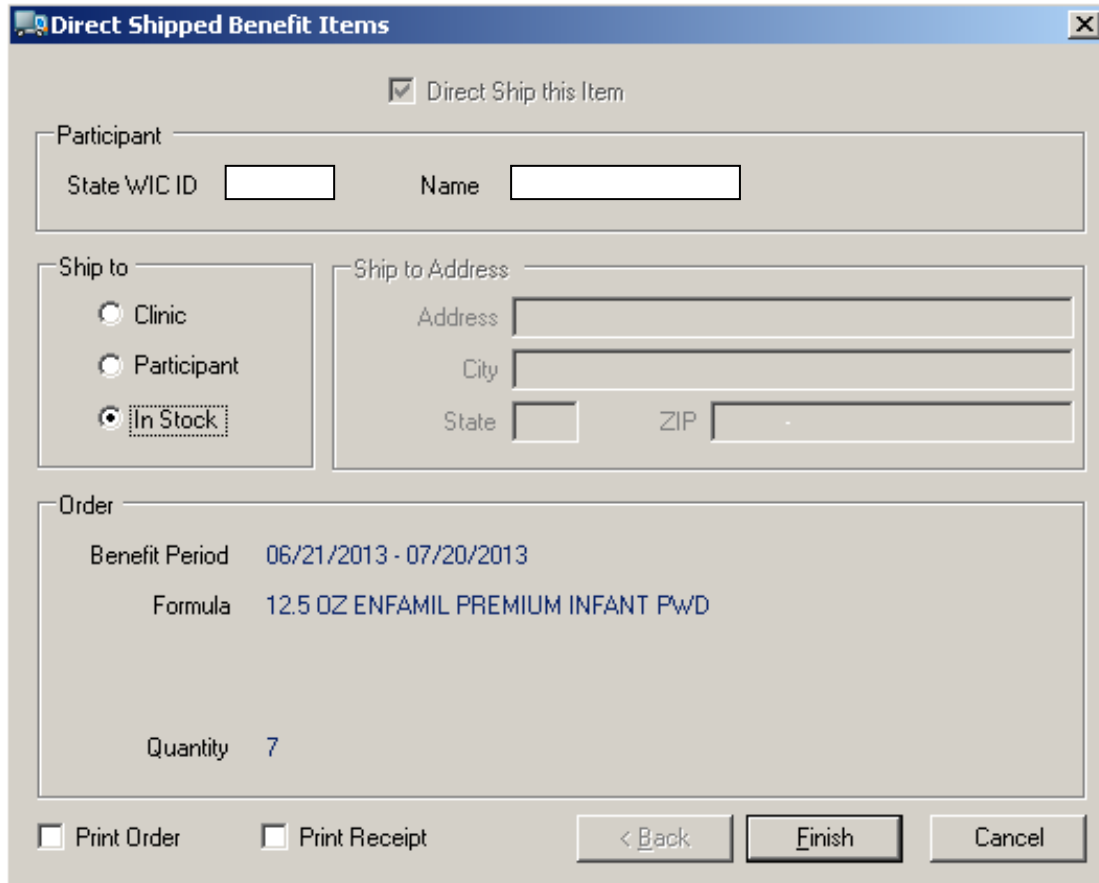
☒  6/11/2013-7/10/2013 Full

☒  Direct Ship - 12.5 OZ ENFAMIL PREMIUM INFANT PwD

☒  6/11/2013-7/10/2013 Full

☒  Direct Ship - 12.5 OZ ENFAMIL PREMIUM INFANT PwD

The new direct shipped benefit items screen pops up. Missouri will only use the in stock radio button. Other states that ship formula directly to their participants will use the other radio buttons. You will also notice there are two check boxes at the bottom of the screen. These default to unchecked. Do not check these as it will print a piece of paper with the same information you see here. Other states use that for their documentation. Click on finish.



A screenshot of a software window titled "Direct Shipped Benefit Items". The window has a blue title bar with a close button (X) in the top right corner. Below the title bar, there is a checkbox labeled "Direct Ship this Item" which is checked. The main content area is divided into three sections: "Participant", "Ship to", and "Order". The "Participant" section contains two text input fields: "State WIC ID" and "Name". The "Ship to" section contains three radio buttons: "Clinic", "Participant", and "In Stock" (which is selected and has a dotted border). To the right of the radio buttons is a "Ship to Address" section with three text input fields: "Address", "City", and "State" (with a "ZIP" label next to it). The "Order" section contains three lines of text: "Benefit Period 06/21/2013 - 07/20/2013", "Formula 12.5 OZ ENFAMIL PREMIUM INFANT PWD", and "Quantity 7". At the bottom of the window, there are two checkboxes: "Print Order" and "Print Receipt", both of which are unchecked. To the right of these checkboxes are three buttons: "< Back", "Finish", and "Cancel".

☒ Direct Ship this Item

Participant

State WIC ID Name

Ship to

☐ Clinic
☐ Participant
☒ In Stock

Ship to Address

Address
City
State ZIP

Order

Benefit Period 06/21/2013 - 07/20/2013
Formula 12.5 OZ ENFAMIL PREMIUM INFANT PWD
Quantity 7

☐ Print Order ☐ Print Receipt

< Back Finish Cancel

The capture signature window pops up. Notice it appears there are two checks that printed. However, only one check printed with the infant foods. The 2nd check

Please capture the authorized signature for the following participants.

Participants and Benefits

Participants

06/23/2013 - 07/20/2013 Benefits:31159011 - 31159012

This signature indicates that they have received all of the benefits that are listed above.

Authorized Signature

Signature:

Capture Electronic Signature

Save Signature Cancel

The check(s) for the other foods listed on the prescription print out just like always, but there is no check that prints for the formula.

You will see the “stub” check in the benefits history screen as we saw in the power point.

No packing slip or WIC-80 is needed to capture the signature and no document to scan.